

HMSC Committee Minutes of Meeting: 26-11-2019

Attendees: Martin Kent, Trevor Bentley, Lorraine Baxter, Ralph Hutchings, Peter Baxter, Di Watson, and Kerry Bentley

Apologies:

DONM: 17/12/19

Welcome By Chairmen (Martin Kent) to new committee

Legal issues/admin

Licence Application - Martin to ring Siobhan/council

Data protection policy/privacy statement? Needs to be completed- Martin to discuss with Marko.

Fire, safety certification (Marko's son) – Martin to D/W Marko

Handovers from previous committee members – receipts needed from Paul.
Handover and templates from Siobhan and Andrea to be given to Lorraine - Martin to chase.

Rules of the clubs – Lorraine to compile and to be displayed in club

Banking

Bank cards -Agreed Pete, Kerry and Trevor to be named on bankcards. Arranged to go to bank Wednesday 27th November 13.30.

WIFI- Trevor and Kerry investigating mobile Wi-Fi. To test 3 mobile Wi-Fi in club. Trevor advised to postpone Wi-Fi, until queries regarding merchant account for card payments are clarified.

Proposals

Med-express to have key box in club for drivers - £75 pcm for this service. Agreed Trevor seconded by Pete.

Ricardo's disco – Newly purchased disco system. Would like to trial free of charge in the club (Friday 6th December). Agreed by Di seconded by Ralph

CCTV Installation – Agreed Installation should go ahead (£375)- Martin to arrange

Discussions with Hartford Marina (Lucy)

Peter will liaise with Lucy and give feedback at next meeting

- 1) To have link to HMSC added to Marina website
- 2) Discuss marina lean-to/roof connected to club (due to be replaced next year)
- 3) Use of storage container for HMSC near gas bottle storage

Maintenance

- 1) cut down kitchen worktop to accommodate new cooker. Pete
- 2) clear and tidy shed – Pete and Ralph
- 3) Weatherboards to shed/cellar doors - Pete
- 4) New kitchen door – Pete to get quotes
- 5) Replacement of windowsills in conservatory – Pete to get quotes
- 6) Programme electric heaters –Pete
- 7) Windows – Arranged by Kerry Sun 8th Dec 10am (as previously quoted)
- 8) Floor -committee agreed red carpet tiles. Pete to measure and order materials
- 9) Emergency lighting – Needs rewiring, so not on permanently D/W Chris Hall - Martin to arrange

Electrics – Do we need a surge protector for the club? To check with insurance company if needed or can a disclaimer be signed. Once clarified, chase Jason to sign off new electric installations. - Martin to contact Insurance and Jason.

Quotation for new roof for club – Peter to obtain three quotes

Purchases

Cooker – Donations received total £400+ Quote for £519. All agreed Kerry to order

Laminator for club – Andrea previously used her own laminator for producing membership cards. All agreed Kerry to purchase clubs own.

Printers – The club has two printers, which were donated and are proving costly for ink replacement. Kerry to research printers and find cheaper option. Di recommended 7day shop online for ink

Tables - Martin and Kerry to view round tables 29/11/19. Need to work out quantity and size needed. Donated FOC by Richard Allan.

Entertainment/advertising

Advertising events - Monthly newsletter to be produced and delivered by hand. This will be in conjunction with monthly email to members. Kerry will liaise with

Richard Allan and Marko. Kerry to produce leaflets, (Kerry and Lorraine to deliver).
Ralph suggested leaving leaflets in chandlery, agreed.

Ricky the busker – Kerry to arrange for January

Pool table – Quotes obtained by Kerry and sent to Martin – Martin to forward to Pete who will ring and arrange.

Notice board - New board to go near bar, in replacement of chalkboard. (Photos of committee members)

AOB

Christmas decorations – decorations in shed to be sorted (Wednesday night)

Bar door code - Number to be changed to ----- by Martin

DONM

Tuesday 17th December 2019 @ 18.30

Items for discussion:-

Yoga – Julia new to marina is a professional yoga teacher. She proposes to hire hall for £5ph 5-10 persons, £10ph if 10+persons. Committee to consider proposal, and review at next meeting.

Electric supplier/ Insurances- Review suppliers and get quotes. To be discussed at next meeting.

